



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

19 January 2026

Dear Ms. Cabiles,

Please be informed that per Notice of Award dated 18 January 2026, issued by the Head of Procuring Entity, your company, **LILLIE INASAL**, is hereby given this Notice to Proceed in connection with the procurement of a contract for the ordering of Philippine food during the Embassy's hosting of the special lecture on cybersecurity and artificial intelligence on 20 January 2026, upon signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the Government Procurement Act of 2003.

Sincerely yours,


BERNADETTE THERÈSE C. FERNANDEZ
Ambassador and Head of Procuring Entity

Ms. LILIBETH CABILES

Owner/Manager, Lillie Inasal
51 Hoenamu-ro, Yongsan, Itaewon, Seoul

CONTRACT

The Contract for Ordering of Philippine Food during the Embassy's hosting of the Special Lecture on Cybersecurity and Artificial Intelligence on 20 January 2026 ("Contract") is entered between the **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES** in Seoul ("Embassy"), with its office at 80 Hoenamu-ro, Yongsan-gu, Seoul 04346, represented by Ambassador Bernadette Therese C. Fernandez, and **LILLIE INASAL** ("Supplier"), with its office at 51 Hoenamu-ro, Yongsan, Itaewon, Seoul represented by Ms. Lilibeth Cabiles, and jointly referred to as the "Parties".

I. **Scope of Work**

The Embassy agrees to engage the Supplier to prepare Filipino dishes for the diplomatic roundtable on 20 January 2026 ("Event"). The details of the event are as follows:

- a. **Event Title** : Special lecture on Cybersecurity and Artificial Intelligence
- b. **Address** : 2F Conference Room, Philippine Embassy
- c. **Date** : 20 January 2026 (Tuesday)

The Embassy will pick up the Filipino dishes at the Supplier's restaurant between 11:00 AM and 1:00 PM on 20 January 2026.

II. **Attendees**

The Supplier agrees to prepare the Filipino dishes for an estimated minimum of thirty-five (35) persons at the event.

III. **Approved Menu**

The Supplier, as approved by the Embassy, shall prepare the following dishes:

- i. Pansit (with chicken and vegetables)
- ii. Chicken Inasal
- iii. Biko
- iv. Cassava Cake
- v. Sapin-sapin
- vi. Banana Turon
- vii. Buko Pandan
- viii. Sago't Gulaman

IV. **Indemnification and Hold Harmless**

After thorough investigation and determination that the foodborne illness was caused by the Filipino dishes prepared by the Supplier, the Supplier

agrees to indemnify and hold the Embassy from any and all claims, actions, suits, procedures, costs, expenses, damages, and liabilities, including attorney's fees brought as a result in the Supplier's negligence in the preparation or deliver of food under this Contract and to reimburse them any such expenses incurred.

V. Contract Price

Based on the Scope of Work and Menu (Sections I and III), the contract price for this project is **One Million Six Hundred Fifty Thousand Korean Won (KRW 1,650,000)**.

VI. Terms of Payment. The payment shall be deposited into the Supplier's bank account within ten (10) working days from the fulfillment of the Contract.

The bank account details of the Supplier are as follows:

- a. Bank Name : Kookmin Bank
- b. Account Name : Lilibeth Cabiles
- c. Account Number : 02640204125576

VII. Miscellaneous

The Embassy and the Supplier agree to the following:

- a. **No Employer-Employee Relationship.** Nothing in the contract is intended or deemed to create any employment, partnership, agency, or joint venture between the parties.
- b. **Additional Services.** Any additional services ("Additional Services") must be requested by either Party in writing and subject to availability of suppliers and contractors in Seoul, South Korea.
- c. **Government Auditing Rules and Regulations.** This contract shall be covered by the relevant accounting and auditing rules of the Government of the Republic of the Philippines.

VIII. Severability

Should any provision of this Contract be determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this Contract shall be unaffected thereby and shall continue to be valid and enforceable.

IX. Termination

If either the Embassy or the Supplier breaches its obligations under this Contract, the other party may terminate this agreement by providing the

breaching party with at least thirty days' written notice, except that such notice will not lead to termination if the breaching party remedies the breach before the thirty-day period ends.

X. Settlement of Disputes

Both parties shall exert their best efforts to amicably settle any dispute, controversy, or claim arising out of the contract, or its breach, termination, or invalidity.

XI. Observation of Laws

Both parties shall comply with the provisions of relevant laws and regulations of the Republic of Korea and the Republic of the Philippines in the performance of the contract.

XII. Immunity

Nothing in the contract shall be construed as a waiver by the Embassy of its diplomatic or consular immunity recognized under international law and national laws of the Republic of Korea.

XIII. Entire Contract

This Contract constitutes the entire Contract between the Parties. No modification or amendment of this Contract shall be effective unless in writing and signed by both Parties.

20 DECEMBER 2025

[EMBASSY]


BERNADETTE THERESE C. FERNANDEZ
Ambassador
Embassy of the Republic of the Philippines

[SUPPLIER]


LILIBETH CABILES
Owner/Manager
Lillie Inasal